



2024-2025 Registration Form

Child's First Name:	Child's Last Name:	
Preferred Name:	Date of Birth:	Gender:
Address:	City, State:	Zip:

Check any that apply:

- Returning Child
 New Child
 Alumni Family
 UCP Church Member

If new family, how did you learn about the preschool? _____

PARENT/GUARDIAN INFORMATION *(please complete ALL information)*

Name1:	Relationship to Child:
Cell:	Email:
Name2:	Relationship to Child:
Cell:	Email:

PROGRAM SELECTION - *Please indicate 1st and 2nd choice*

- Classes for 3's and 4's are **4 hours**, from 9:15 am – 1:15 pm, and include lunch brought from home
- Classes for 2's are **3 hours**, from 9am – 12pm, and do not include lunch

CLASSES FOR 2's turning 3 Children born by 9/30/22		CLASSES FOR 3's turning 4 Children born by 9/30/21		CLASSES FOR 4's turning 5 Children born by 9/30/20	
___ 3-day TWF	\$450/mo	___ 3-day MWTh	\$550/mo	___ 4-day MTWTh	\$650/mo
___ 3-day MWTh	\$450/mo	___ 4-day MTWTh	\$650/mo	___ 5-day MTWThF	\$750/mo
		___ 5-day MTWThF	\$750/mo		

EXTENDED DAY OPPORTUNITY

- Students may be dropped off before school for **Early Bird** *(all ages combined)*
- 30 minutes before class 8:30 – 9:00 am
- When signing up, children are enrolled for the year on **ALL** their regular preschool days

<input type="checkbox"/> 3 days \$68/mo	<input type="checkbox"/> 4 days \$80/mo	<input type="checkbox"/> 5 days \$93/mo
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(over for lunch and other important registration information)

LUNCH

- Classes for 3's and 4's include lunch time with their respective class (*lunch is brought from home*)
- If you wish your child to attend 3 hours, instead of 4, tuition is **reduced** by \$125/mo
 - **To OPT OUT of lunch, please check here**
- If your child will not attend four hours, but would like to stay occasionally, the cost is \$20/day

REGISTRATION & CLASS PLACEMENT

- Registration and class/program placement is handled on a first-come, first-serve basis
- If you do not receive your first choice, you will automatically be placed on a wait list for that class/program and placed in your second-choice class/program
- Returning families will be notified of your child's class/program placement before new family registration
- New family registration begins on January 22, 2024
- UCPP reserves the right to cancel any class/program that does not meet enrollment/staff requirements by June 30th. If a class is cancelled, and your 2nd choice is unavailable, the registration fee will be refunded

WAIT LIST

- When UCPP is fully enrolled, applications will be placed on the wait list

PAYMENTS & FEES *(more details in Family Handbook)*

- A non - refundable **registration fee of \$100** is due with this application
- An annual **activity fee of \$125** per child is due with first month's tuition
- **May 2025 Tuition Deposit** is due on May 1, 2024, or one month after enrollment
- 10% Tuition discounts are offered to the younger of two siblings enrolled in the program
- A \$25 late fee will be imposed if payment is received 5 days past its due date
- Monthly payments can be paid through Kangarootime by ACH or credit card (fees apply), by check payable to United Christian Parish Preschool, or by cash
Payments may be sent in your child's school bag or mailed to 11508 North Shore Dr Reston, VA 20190
- UCP Preschool follows FCPS for weather and emergency closures and tuition will continue to be charged

SCHOLARSHIPS

- Partial scholarships are available to those seeking financial assistance. Contact the office for an application.