



2023-2024 Registration Form

Child's First Name:	Child's Last Name:	
Preferred Name:	Date of Birth:	Gender:
Address:	City, State:	Zip:

Check any that apply:

- Returning Child
 New Child
 Alumni Family
 UCP Church Member

If new family, how did you learn about the preschool? _____

PARENT/GUARDIAN INFORMATION

Name1:	Relationship to Child:
Cell:	Email:
Name2:	Relationship to Child:
Cell:	Email:

REGISTRATION & CLASS PLACEMENT

- Registration and class placement is handled on a first-come, first-serve basis.
- If you do not receive your first choice, you will automatically be placed on a wait list for that class and placed in your second-choice class.
- Returning families will be notified of your child's class placement before public registration
- New family registration begins on February 13, 2023
- UCPP reserves the right to cancel any class that does not meet enrollment/staff requirements by June 30th. If a class is cancelled, and your 2nd choice is unavailable, the registration fee will be refunded

PROGRAM SELECTION - Please indicate 1st and 2nd choice

CLASSES FOR 2's turning 3 Children born by 9/30/21 Do NOT need to be toilet trained, No car line 9:00 am – 12 pm		CLASSES FOR 3's turning 4 Children born by 9/30/20 Car Line 9:15 am – 12:15 pm		CLASSES FOR 4's turning 5 Children born by 9/30/19 Car Line 9:15 – 12:15 pm, Th 1:15	
<input type="checkbox"/> 3-day TWF	\$425/mo	<input type="checkbox"/> 3-day MWTh	\$425/mo	<input type="checkbox"/> 4-day MTWTh w/ Th LB	\$550/mo
<input type="checkbox"/> 3-day MWTh	\$425/mo	<input type="checkbox"/> 4-day MTWTh	\$500/mo	<input type="checkbox"/> 5-day MTWThF w/ Th LB	\$650/mo

Of the two selected, which is first choice?

LUNCH BUNCH SELECTION

<input type="checkbox"/> Monday \$45/mo	<input type="checkbox"/> Tuesday \$50/mo	<input type="checkbox"/> Wednesday \$55/mo
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- Add on Lunch Bunch is offered to 3's and 4's on Monday, Tuesday, and Wednesday
- Lunch bunch is included for all 4's classes on Thursdays in preparation for kindergarten
- Spaces are ***reserved for the year*** and payments made monthly. Drop-in lunch bunch is \$20/session, if space is available
- Begins Sept through May 15th, 12:05 pm – 1:05 pm

WAIT LIST

- When UCPP is fully enrolled, applications will be placed on the wait list

PAYMENTS & FEES *(more details on pg. 12 of Family Handbook)*

- A non - refundable ***registration fee of \$100*** is due with this application
- An annual ***activity fee of \$125*** per child is due with first month's tuition
- ***May 2024 Tuition*** is due on May 1, 2023, or one month after enrollment
- 10% Tuition discounts are offered to the younger of two siblings enrolled in the program
- A \$25 late fee will be imposed if payment is received 5 days past its due date
- Monthly payments can be paid through Kangarootime by ACH or credit card (fees apply), by check payable to United Christian Parish Preschool, or by cash
Payments may be sent in your child's school bag or mailed to 11508 North Shore Dr Reston, VA 20190
- UCP Preschool follows FCPS for weather and emergency closures and tuition will continue to be charged

SCHOLARSHIPS

- Partial scholarships are available to those seeking financial assistance. Contact the office for an application.